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DDI-4605-73

MEMORANDUM FOR: Deputy Director for Management  
and Services

SUBJECT : Space Requirements for Office of  
Political Research

1. As per your request, presented below is our proposed schedule for the staffing of the Office of Political Research.

25X1 2. The Office of Political Research will be established  
[ ] positions. When fully staffed and assuming space at  
the present Headquarters average of [ ]

25X1  
25X1

25X1 3. We expect to staff the new office within a few weeks  
of its establishment to [ ] persons by shifting from within  
the DDI Special Research Staff, ONE, OCI, and OBGI. The re-  
main-  
25X1 remaining positions will be filled mainly from outside at a more  
deliberate pace, and we would plan to have the entire staffing  
25X1 completed by the end of FY 1975. Thus, our immediate space  
needs would total some [ ] square feet of office space, plus  
non-office space of about [ ] square feet. By the end of FY 1974,  
25X1 we expect to add another [ ] people (an additional [ ] square  
feet); by mid-FY 1975, another [ ] people ([ ] square feet);  
and by the end of FY 1975, the remaining [ ] people ([ ] square  
feet).

25X1  
25X1  
25X1

25X1

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4. In addition to the above space requirements, we anticipate an ongoing need for as many as ☐ officers who would be detailed to OPR to participate in specific task forces or special projects.

25X1

5. Finally, I would note that in our previous calculations on how to obtain the needed space for OPR, we assumed we would be able to get substantial space savings in OCI because of anticipated reductions there. This situation no longer holds. The newspaper has created new space requirements for OCI and as a result of the creation of the NIO system, OCI will have added responsibilities in the NIE and NSSM world so that we will be unable to effect the cuts we had planned. In fact, we may have to increase slightly the OCI personnel complement.



25X1

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Associate Deputy Director  
for Intelligence

ADDI/PVWalsh/tb (10 Oct 73)

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